

Date

**Recipient Information** 

To Whom It May Concern:

## **RE: Degree Confirmation for [Student Name]**

This is to certify that [Student Name] received a [Degree Type] degree which was conferred at the Convocation ceremony on [Date of Convocation]. This student completed the requirements of a [Specialist/Major/Minor] in [Program Name].

If you have any further questions, please contact our office at 416-978-3384 or <u>ask.artsci@utoronto.ca</u>.

Yours Sincerely,

[signature of signatory or their proxy]

[name of signatory] [title of signatory]