



**Dean’s Student Initiative Fund**  
**Application Form**

Before completing the application form, applicants must read the [Dean’s Student Initiative Fund: Eligibility Criteria](#) in its entirety to ensure proper procedures are followed and that the application submission contains all of the information requested.

All applicants must consult the current [University COVID-19 Events Guideline](#) (Event Guidelines Appendices - Appendix B: Event Assessment Tool) prior to submitting an application. Event organizers are at all times required to follow current legislation, regulations, and public health guidelines. Funding for approved proposals will only be released upon approval from Faculty of Arts & Science, Office of Environmental Health and Safety (EHS). For more information, please contact Christine Weidner, [c.weidner@utoronto.ca](mailto:c.weidner@utoronto.ca), Caroline Rabbat, [caroline.rabbat@utoronto.ca](mailto:caroline.rabbat@utoronto.ca) , Krista Slade, [krista.slade@utoronto.ca](mailto:krista.slade@utoronto.ca).

This application consists of 6 parts as outlined on the following pages. Please complete the application form in full and email to [undergrad.awards.artsci@utoronto.ca](mailto:undergrad.awards.artsci@utoronto.ca).

**\* REQUIRED FIELDS**

**PART I – Student Information\***

<b>Contact Applicant</b> - Must be registered undergraduate student in the Faculty of Arts & Science, St. George campus.	
Group Name:	
Contact Last Name:*	Contact First Name:*
Contact Student #:*	Contact UofT Email Address:*
Group website or social media link:	
Amount of funding requested (CAD): *	

**PART II – COVID-19 Events Guideline**

Please provide the current status of your [COVID-19 Events Guideline – Appendix B: University Assessment tool \(EAT\)](#) approval. \*



**PART III – Project/Event Proposal\***

Who is your target audience? \*

How does your proposal fulfill an educational purpose for Arts and Science students? \*

Discuss whether and how this project engages with communities within and outside of campus boundaries? \*



UNIVERSITY OF TORONTO  
FACULTY OF ARTS & SCIENCE

Discuss your proposed timelines for the event.\*

If you are hosting a virtual program, please explain your plans for promoting the programming.\*

Please explain your plans to track participation (either virtual or in person).\*



Please outline your COVID-19 contingency plans. \*

**PART IV – Budget Information**

Discuss your resource requirements and how you plan to fulfill them. Provide your budget below.

Amount Requested in Canadian dollars:\*

Other Sources of Funding – Provide details of all other sources of funding received, applied for, or anticipated (e.g., funding agency, funding period, status, etc.)\*

Discuss your resource requirements and how you plan to fulfill them. Provide your budget below. \*



**PART V – Letter of Recommendation\***

Provide at least two letters of support for your proposal. Your letters of support may be from students, faculty, staff, alumni or community members. At least one of these must be from a University of Toronto faculty or staff member. Please indicate below the names/title of who will be providing your letter. The letters of support should be emailed separately to [undergrad.awards.artsci@utoronto.ca](mailto:undergrad.awards.artsci@utoronto.ca)

- 1.
- 2.

**PART VI – Applicant Verification\***

- (1) By selecting “I agree” below, the group agrees to follow the most current guidelines around COVID-19 safety.

I agree

- (2) By selecting “I agree” below, the group understands that approved funds for the proposed project/event must spent within the 2021-2022 academic year.

I agree

- (3) By selecting “I agree” below, I agree to inform the Awards Office, Faculty of Arts & Science, if the group is unable to complete the project/event as approved. I understand that if the group is not able to complete the project/event, the group will be required to return any unspent funds.

I agree

- (4) By selecting “I agree” below, the group agrees to provide the Awards Office, Faculty of Arts & Science, with a brief report on the project/event within 30 days of completion.

I agree

- (5) By signing below, I verify that all of the information contained within this application is true and complete to the best of my knowledge.

Full Name:

Signature\*:

Date:

*\*Please type First and Last Name in lieu of signature. Completing this field constitutes a legal signature.*

**SUBMISSION:**

Please save a copy of this form and email to [undergrad.awards.artsci@utoronto.ca](mailto:undergrad.awards.artsci@utoronto.ca) (subject: DSIF, Full Name). Please ensure all required fields are completed.