UNIVERSITY OF TORONTO
FACULTY OF ARTS & SCIENCE

Research Opportunities Program (ROP) 2023-2024 Proposal Form

Section I: Applicant Information

Faculty Supervisor Name *(First Name, Last Name)*	
Faculty Supervisor U of T Email Address	
Faculty Co-Supervisor Name *(if applicable)*	
Faculty Supervisor Appointment Status	
Department or Program	
Chair (or designate) Name *(for course approval)*	
Chair (or designate) Email Address	

If applicable, please include the name and email of a secondary contact (e.g. Undergraduate Administrator, Research Assistant, etc.) who may be administratively supporting the ROP proposal submission and applicant review process.

Secondary Contact Name	
Secondary Contact Email Address	

Section II: Project Summary

1. Research Project Title:

   (Note: Students will see this Research Project Title when browsing ROP courses on CLNx and on the ROP website)

2. Sub-project titles *(if applicable)*:
   - i.
   - ii.
   - iii.
   - iv.

3. Please provide a <u>brief</u> description of your proposed ROP. *(100 words)*

4. This ROP is:

   A continuation of a previous proposal

   A new proposal

5. This ROP can take place:
   In-person only
   Remote only
   Hybrid (in-person and remote)

6. Does this project require Research Ethics Board (REB) approval?
   Yes***** – protocol number:
   No

*If yes, please upload copy of the REB approval letter when submitting your proposal.

7. Please select the term(s) when the proposed ROP would take place, and the number of students you expect to take on for the project in each applicable term. As a reminder:
   - Faculty members can take a maximum of 18 students***** into their research project(s) at any given time*.*
   - Arts & Science faculty members will receive research funding support for up to 9 students in Summer and 9 students across Fall/Winter, Fall, and Winter; please visit the [ROP website](#) for funding eligibility and details.

Term	Anticipated number of students
Summer 2023 (Y-course)	
Fall/Winter 2023-24 (Y course)	
Fall 2023 (H-course)	
Winter 2024 (H-course)	

8. *****Faculty members requesting to supervise larger groups of students will require special approval from the Research Opportunities Committee. **If you are hoping to take on 10 or more students at the same time,** please outline how large groups of students will be supervised and supported in their learning. If not, please proceed to the next question. *(100 words)*

9. The Office of the Dean can post this research opportunity on CLNx to recruit students. Please confirm whether you would like us to post this opportunity, or whether you have already identified prospective students.
   I would like this opportunity to be posted on CLNx to solicit student applications.
   I have identified prospective students for this ROP and do not need this opportunity to be posted to CLNx.

If you have already identified potential students and do not want your opportunity posted on CLNx, please skip to **Part III – Course Details**. Please note that *all* approved research opportunities will be listed on the ROP website.

10. Please share your student selection criteria (*e.g. GPA, specific skills or experiences, etc.*) so that students can better prepare their application. All students will upload their applicant profile summary, resume, letter of intent, and unofficial transcript as part of their application. *(100 words)*

Section III – Course Details

Project Objectives and Methodology

Please describe the project (and sub-projects if applicable), the roles and responsibilities of participating students, and the academic outcomes and skills that students will gain from the experience. Please use clear and simple language to support both the adjudication committee and prospective students in better understanding the project. *(max 500 words)*

Course Assignments and Assessments

Please describe the main learning activities and assessments for your ROP course and include a weight and due date for each assessment. If this proposal is for multiple terms, please fill out the relevant due dates; if you are not offering an ROP in a particular term, please leave that due date blank. If helpful, you can review the [Faculty Guide: Assessing your ROP student](#), which offers a variety of options to support ROP assessment and encourage student reflection.

- Note: Per Arts & Science academic policies, no single assessment may be worth more than 50%, and at least 50% of the final ROP grade must be comprised of written work. Additionally, 20% of grading must be completed and returned to the student <u>before</u> the course drop date.

Learning Activity	Assessment	Due Date (Day Month Year)				Weight (%)
		Summer 2023	Fall/Winter 2023-24	Fall 2023	Winter 2024	
						%
						%
						%
						%
						%
						%
						%
Research Fair Participation	Students are expected to participate in the Fair to showcase their work on the research project. Faculty members can decide whether Fair participation contributes to the overall course grade*.	Summer 2023 students participate in the Fall Research Fair (September 2023), while Fall, Fall/Winter, and Winter ROP students participate in the Spring Research Fair (March 2024).				%
*Note: For Summer 2023 ROP students, the Fall Fair would take place after final grades have been submitted for the course. Therefore, grades related to the Fall Fair would be for the work that ROP student(s) may put into preparing the research poster and presenting it to the faculty member and/or others.						%