**Proposed Post-Admission Studies Outside of North America**

This form should be completed and submitted to [foreign.summer@utoronto.ca](mailto:foreign.summer@utoronto.ca)

(This form is neither for exchange students nor for exchange partner institutions. See the Transfer Credit for Exchange Students web page for information: <http://www.artsci.utoronto.ca/current/tc/exchange>)

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| **Name** |  | **Institution Name** |  |
| **U of T Student Number** |  | **Country of Institution** |  |
| **UTOR Email Address** |  | **URL of Institution** |  |
| **Sessional Dates** |  | **Full Course Load** |  |

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| --- | --- | --- | --- | --- | --- | --- |
| **Institution Course Code** | **Institution Course Title**  **(English characters only)** | **URL course description/outline** | **Institution Credit Weight** | **Transfer to Department/ Program** | **For Office Use** | |
| **UofT credit** | **Exclusion** |
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**NOTE: As a publicly-funded institution, the University of Toronto refers to The Department of Foreign Affairs, Trade and Development (DFATD) to assess the risks associated with a particular country. These DFATD country advisories put a country or region into one of four categories:**

1) Exercise normal security precautions.

2) Exercise a high degree of caution.

3) Avoid non-essential travel.

4) Avoid all travel.

The Safety Abroad Guidelines permit all students to go to level 1 and 2 countries. However, travel to countries that fall into levels 3 or 4 is restricted to graduate students and, even in these situations, a student must make a strong case to be granted permission to travel to higher risk destinations under the auspices of the University. Advisories are updated daily and available on the DFATD website > <http://travel.gc.ca/travelling/advisories>

**INSTRUCTIONS:**

1. Save the form in the following format: **‘LASTNAME.FIRSTNAME.OVERSEAS TC.doc’** (e.g. Smith.Jason.OVERSEAS TC.doc)
2. Email the request to [foreign.summer@utoronto.ca](mailto:foreign.summer@utoronto.ca)

You may also submit:

* + 1. Detailed course outlines/syllabi (attach file to email). **Note**: English translation is required if you are NOT asking for the credit to be considered under a language department (e.g. description in French NOT going to FRE)
    2. Any additional information in support of the studies outlined above.

1. Institution Courses – The course codes and course title must appear exactly the way as presented by the institution.
2. Institution Course Weight – This must be the course weight as indicated by the institution. For example: 6 ECTS.
3. Transfer to – Please indicate the department or program you prefer to have credits considered under.

***Please note that the TCS will not be reviewing your academic transcript or identifying any of the caveats regarding eligibility of post-admission transfer credit. Policies associated with post-admission transfer credit can be found on our website* (**[www.artsci.utoronto.ca/current/tc/postadmission](http://www.artsci.utoronto.ca/current/tc/postadmission)**) *and are the responsibility of the student.***

***Results of this request will be sent to your UTORmail account. Results can take up to six weeks, especially during high volume periods (April-July).***