Call to Order

The meeting was called to order at 9:10 am by the Chair.

Memorial Resolution

The Chair called for the reading of a memorial resolution respecting Professor Emeritus and Fellow Emeritus Kenneth Louis Schmitz from Trinity College and the Department of Philosophy. The memorial was read by Professor Michael Ratcliffe, Vice-Provost & Dean of Arts, Trinity College. A minute of silence was observed after the resolution was read. The text of this resolution is included in these minutes at the end of the document.

1. Approval of Minutes of the October 18, 2017 Meeting of Council

The Chair called on a motion to approve the minutes, which was carried. There was no business arising from these minutes.
2. Report of the Dean

Dean Cameron thanked the Council for attending at the end of the term. He expressed his gratitude and appreciation for the work and research undertaken by members this fall, and wished everyone to have a restful break.

3. Guidelines and Procedures for the Assessment of Teaching Stream Faculty (for Probationary, Continuing Status and Promotion Reviews) – John Magee, Vice-Dean, Faculty & Academic Life

Due to commitments to which Professor John Magee, Vice-Dean, Faculty & Academic Life had to attend, the Chair announced that two individuals would speak to this agenda item on behalf of Vice-Dean Magee. As there would be motions called following each of items #3 to #9, the Chair briefly explained the procedures with respect to Council motions. He then called on Dr. Pamela Gravestock, Director of Teaching Support & Faculty Development, and Ms. Carol Robb, Assistant Dean & Director, Human Resources to present the proposed revisions to the Guidelines and Procedures for the Assessment of Teaching Stream Faculty.

Dr. Pamela Gravestock provided a background on the activities undertaken by the Faculty of Arts & Science to bring forth the revisions to the Guidelines and Procedures. A lengthy consultation was conducted as part of the process, including the distribution of the draft of the Guidelines at town hall meetings. These Guidelines are normally approved through the Provost’s Office.

Ms. Carol Robb next spoke to the changes in procedures in the assessment of Teaching Stream faculty. With respect to the Probationary Review process, she highlighted two questions to be considered by the Review Committee:

- Has the appointee’s performance been sufficiently satisfactory for a second probationary appointment to be recommended?
- If reappointment is recommended, what counselling should be given to the appointee to assist him or her to improve areas of weakness and maintain areas of strength?

It is expected that the Probationary Review process in the Teaching Stream to be similar to the Interim Review process in the Tenured Stream. Ms. Robb also provided a quick overview of the process concerning the Continuing Status Review in the Teaching Stream.

Dr. Gravestock continued to describe the new Promotion Review process for professors belonging to the Teaching Stream. She described what would constitute “excellent teaching.” In addition, she outlined statistics pertaining to the Arts & Science Teaching Stream data collected, and provided an overview of the consultation and approval process, as well as key dates.

MOTION

THAT the Guidelines and Procedures for the Assessment of Teaching Stream Faculty (for Probationary, Continuing Status and Promotion Reviews), as described in the attached proposal, be approved effective upon University governance approval.

The motion was moved and seconded. There was no discussion arising from the motion. On the vote the motion was carried.
4. (For Approval and Recommendation) – New Specialist Program in Data Science, Department of Computer Science – Mary Pugh, Acting Vice-Dean, Undergraduate & International

The Chair called on Professor Mary Pugh, Acting Vice-Dean, Undergraduate & International to present the new Specialist program in Data Science. The new Data Science Specialist is a program jointly proposed by the Department of Computer Science and the Department of Statistical Sciences. It contains three interdisciplinary capstone courses to be taken by students in their second-, third-, and fourth-years. Enrolment will be limited based on a student’s grades in both Mathematics and Computer Science.

**MOTION**

THAT the proposed new Specialist Program in Data Science, as described in the attached proposal, be approved effective the 2018-19 academic year.

The motion was moved and seconded. There was no discussion arising from the motion. On the vote the motion was carried.

5. (For Approval and Recommendation) – Closure of the Specialist Program in Developmental Biology, Department of Cell and Systems Biology – Mary Pugh, Acting Vice-Dean, Undergraduate & International

The Chair called on Vice-Dean Pugh again to present the proposal to close the existing Specialist program in Developmental Biology. Currently offered by the Department of Cell and Systems Biology, this program has experienced declining enrolment. The Department has recently modified its Cell and Molecular Biology program to allow students to pursue focuses in different areas, one of which aligns with Stem Cells and Developmental Biology. The Department consulted with students who would be affected by the closure and would like to proceed to close the program.

**MOTION**

THAT the closure of the Specialist Program in Developmental Biology, as described in the attached proposal, be approved, with full effect on June 30, 2022.

The motion was moved and seconded. There was no discussion arising from the motion. On the vote the motion was carried.

6. (For Approval and Recommendation) – Closure of the Major Program in Health Care Ethics, Human Biology Program – Mary Pugh, Acting Vice-Dean, Undergraduate & International

The Chair once again introduced Vice-Dean Pugh to present the proposal to close the Major Program in Health Care Ethics. Offered by the Human Biology Program, the Health Care Ethics Major had experienced insufficient take-up from students. The lone student in the program had already completed all of the program requirements. Consultation was undertaken with various departments prior to making the decision to close the program.

**MOTION**

THAT the closure of the Major Program in Health Care Ethics, as described in the attached proposal, be approved, with full effect on June 30, 2018.

The motion was moved and seconded.
A member raised a question regarding the possible development in programs based on changing interests. An Undergraduate Coordinator from the Human Biology Program responded that two courses were created in the area of Health Care Ethics based on an external review/audit that was previously conducted. Having said that, only eleven students were enrolled in the Health Care Ethics Major at the program’s peak.

Another member asked if there had been an increase in interest in the Bioethics program due to increased awareness and debates on issues such as physician-assisted suicides. The response/general observation appeared to be that there was no faculty teaching these courses.

On the vote the motion was carried.

7. (For Approval) – New Concentration in Transportation Planning and Infrastructure within the Master of Science in Planning (MScPl), Geography and Planning, and Converting Existing Fields of Study to Concentrations – Dwayne Benjamin, Vice-Dean, Graduate Education

Professor Katharine Rankin from the Department of Geography presented the proposal to create a new Concentration in Transportation Planning and Infrastructure. The creation of this Concentration (the fifth within the Master of Science in Planning) is meant to address student demand and to support the development of research clusters around transportation planning and infrastructure issues. Professor Dwayne Benjamin, Vice-Dean, Graduate Education voiced his agreement with Professor Rankin and indicated that he had nothing else to add.

MOTIONS

a. THAT the proposed new concentration in Transportation Planning and Infrastructure within the Master of Science in Planning (MScPl) program offered by the Department of Geography and Planning, as described in the attached proposal, be approved effective the 2018-19 academic year.

The motion was moved and seconded.

A member inquired whether graduate students in Civil Engineering who were interested in pursuing similar courses had contributed to the decision to create this new concentration. Professor Rankin responded that specific demand for transportation expertise in the Geography realm explained the need to propose the new concentration.

On the vote the motion was carried.

b. THAT the proposed conversion of the five existing fields of study within the Masters of Science in Planning to concentrations, as described in the attached proposal, be approved effective the 2018-19 academic year.

The motion was moved and seconded. There was no discussion arising from the motion. On the vote the motion was carried.

8. (For Approval) – New Doctoral Collaborative Specialization in Mediterranean Archaeology – Dwayne Benjamin, Vice-Dean, Graduate Education

Professor Dwayne Benjamin, Vice-Dean, Graduate Education spoke to the proposal to create a new Doctoral Collaborative Specialization in Mediterranean Archaeology. This Specialization, to be held at the Archaeology Centre, would involve participation from departments such as Classics, Art, Near and Middle Eastern Civilization, and more. It would focus on four themes: settlement patterns; art and religion; connectivity and networks; and technology and
economy. A highlight of this program is a year-long course that would involve a four-week fieldwork component in the Mediterranean.

**MOTION**

THAT the proposed new Doctoral Collaborative Specialization in Mediterranean Archaeology, as described in the attached proposal, be approved effective the 2018–19 academic year.

The motion was moved and seconded. There was no discussion arising from the motion. On the vote the motion was carried.

9. **Proposed Amendments to Council’s Constitution & By-Laws – Thomas MacKay, Director, Faculty Governance**

The Chair introduced Mr. Thomas MacKay, Director, Faculty Governance & Curriculum Services at the Faculty of Arts & Science to present the proposed amendments to the Council’s Constitution and By-Laws. Mr. MacKay referred to the Summary of Changes documents that were posted in the Council section of the Arts & Science Governance website to highlight some of the proposed changes.

a. **(For Approval and Recommendation) Amendments to the Constitution**

i. Amendments related to University updates pertaining to Teaching Stream faculty titles and the Policy on Certificates (For Credit and Not-For-Credit)

ii. Amendment pertaining to Graduate Student Union ex officio membership on Council

iii. Format updates

With respect to the proposed amendments to the Constitution, Mr. MacKay underlined the addition of the term “for credit” in sections II-5 and II-6 to better clarify the type of certificates that could be pursued and attained by undergraduate and graduate students. He also emphasized the amendments made to section IV-7 of the Constitution regarding the revised Policy on Certificates, which would recognize the Council’s authority to approve type 1 and 2 certificates. Furthermore, Teaching Stream ranks were proposed to be added as part of the “Teaching Staff” as normally defined in section II-3 of the Constitution.

An amendment was also proposed regarding the Graduate Student Union ex officio membership on Council. The title “Delegated Executive Member” was proposed to replace “President” to reflect the fact that the Graduate Students’ Union does not currently have a President.

Other formatting changes proposed included a more consistent use of bulleted lists, as well as the standardization of date and letterhead conventions, margins and spacing, and more.

**MOTION**

THAT the amendments to the Constitution of the Faculty of Arts and Science Council, as described in the attached proposal, be approved effective immediately upon University governance approval.

The reading and voting of this motion was held off until the end of Mr. MacKay’s presentation of the amendments to the By-Laws.
b. (For Approval) Amendments to the By-Laws

   i. Amendments related to University updates pertaining to the Policy on Certificates (For Credit and Not-For-Credit)

   ii. Format updates

The proposed amendments pertaining to the Policy on Certificates would recognize the Curriculum Committees’ role in reviewing proposals for the creation, closure, and modifications to not only academic programs, but diplomas and certificates as well.

Other formatting changes proposed included a more consistent use of bulleted lists, the standardization of date and letterhead conventions, margins and spacing, as well as the addition of a subsection to better illustrate the amendment history of the By-Laws.

Mr. MacKay concluded by stating that changes in the Constitution would need to be approved at Council first before moving forward to the University’s Governing Council.

**MOTION**

THAT the amendments to the Constitution of the Faculty of Arts and Science Council, as described in the attached proposal, be approved effective immediately upon University governance approval.

The motion was moved and seconded.

A member inquired about the exclusion of postdoctoral fellows from the “Teaching Staff” definition in section II-3 of the Constitution. Mr. MacKay indicated that he could not comment on why that particular change was not proposed nor whether discussions with respect to the inclusion of post-doctoral fellows as “Teaching Staff” members had taken place. He added that this item would be worthy of being raised to the Agenda Committee, as the Committee would play a role in determining items to discuss in future Council meetings. Furthermore, he mentioned that the proposed changes being made to the Constitution were meant to reflect changes also made at the Governing Council level.

The Chair suggested returning to investigate this further and specifically requested this item be recorded. The Chair added that two-thirds of Council would need to vote in favour first. On the vote the motion was carried.

**MOTION**

THAT the amendments to the By-Laws of the Faculty of Arts and Science Council, as described in the attached proposal, be approved, effective immediately.

The motion was moved and seconded. There was no discussion arising from the motion. On the vote the motion was carried.

10. Other Business

There was no other business.

11. Adjournment

Meeting was adjourned at 9:48 am.
Kenneth Louis Schmitz, 1922–2017
Professor Emeritus of Philosophy
Trinity College
University of Toronto

Kenneth Louis Schmitz, Professor Emeritus of Philosophy, University of Toronto, and Fellow Emeritus of Trinity College, was born in Humboldt, Saskatchewan, on September 16, 1922 and died peacefully on August 25, 2017.

After graduating from high school in the town of his birth, he joined the Royal Canadian Air Force as a navigator and was awarded the Distinguished Flying Cross in World War II. After the war, he earned a B.A. in Philosophy and English at the University of Saskatchewan, followed by an M.A. and Ph.D. in Philosophy at the University of Toronto.

He taught at Loyola University of Los Angeles, Marquette University, Indiana University, and the Catholic University of America. At Loyola, he was chair of the Philosophy Department for three years.

In 1971, he joined what was then the Department of Ethics at Trinity College in the University of Toronto. He was also a member of the University's Department of Philosophy, and was cross-appointed to the Centre for the Graduate Study of Religion.

An eminent and prolific scholar with particular expertise in the work of the German philosopher G.W.F. Hegel, he served as president of the Hegel Society of America, the Metaphysical Society of America, and the American Catholic Philosophical Association. He was a member of the Executive Committee of the Council for Philosophical Studies for four years, and for three years he was a consultant to the Faith and Order Commission of the World Council of Churches.

In 1974, he was the Thomas More Lecturer at Yale University, and in 1977 he was Visiting Professor to inaugurate the Chair in Christian Philosophy at Villanova University in Philadelphia.

He was awarded the degree of Doctor of Humane Letters (honoris causa) by Benedictine College, Kansas, in 1983. In 1991, he was elected a member of the European Academy of Sciences and Arts, and in 1992 he was awarded the Aquinas Medal by the American Catholic Philosophical Association.

At Trinity College, he participated with three colleagues in the teaching of a first-year course called Philosophical Classics. His erudition, clarity of thought, and personal warmth made him a highly effective teacher. He had a strong commitment to the College and was an active member of the Senior Common Room. A modest, dignified, and principled man, he treated colleagues and students with unfailing courtesy and respect. He remained a Fellow of Trinity until his retirement in 1988.
BE IT RESOLVED THAT this Council express its gratitude for the life of Kenneth Schmitz and his service to Trinity College and the Department of Philosophy, and that this Resolution be inscribed in the Minutes and a copy sent to his family with the Council’s sympathy.