



**FOR APPROVAL AND RECOMMENDATION**

**TO:** Arts & Science Council

**SPONSOR:** John Magee, Vice-Dean, Faculty & Academic Life

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**DATE:** December 6, 2017 for December 13, 2017

**AGENDA ITEM:** 3

**ITEM OF BUSINESS:**

**Guidelines and Procedures for the Assessment of Teaching Stream Faculty (for Probationary, Continuing Status and Promotion Reviews)**

**JURISDICTIONAL INFORMATION:**

Arts & Science Council has the authority to recommend “for approval to the appropriate body of Governing Council divisional academic policies and amendments to such policies. Academic policy sets out the principles for, and the general directions of, and/or priorities for the teaching and research activities of the Faculty.” (III-2)

**GOVERNANCE PATH:**

1. **Arts & Science Council [For approval and recommendation] – December 13, 2017**
2. Committee on Academic Policy and Programs [For approval] – February 27, 2017
3. Academic Board [For information] – March 15, 2017

**HIGHLIGHTS:**

The proposed revisions align divisional teaching evaluation guidelines with recent changes to the *Policy and Procedures on Academic Appointments* (PPAA, June 2015) and the new *Policy and Procedures Governing Promotion in the Teaching Stream* (PPPTS, December 2016).

The Arts & Science guidelines detail the expected criteria for teaching excellence, educational leadership/achievement, and pedagogical/professional development for each of the review processes (probationary, continuing status and promotion) governing teaching stream appointments. They further lay out the relevant evidence to be gathered to assess a candidate (teaching dossier, teaching observations, letters from assessors, etc.) at each review stage. The guidelines also set out associated procedures, including the composition and responsibilities of the various committees and the role of external assessors.

Across all assessment scenarios, these revised guidelines affirm how members of the teaching stream in Arts & Science demonstrate their critical impact in our learning community: how they develop, deliver and re-imagine courses; how they devise and test teaching strategies, share their results with their colleagues; serve as mentors and leaders for teaching; and, overall, demonstrate commitment to student learning creatively and innovatively.

**MOTION:**

THAT the Guidelines and Procedures for the Assessment of Teaching Stream Faculty (for Probationary, Continuing Status and Promotion Reviews), as described in the attached proposal, be approved effective upon University governance approval.