



**FOR APPROVAL**

**TO:** Arts & Science Council

**SPONSOR:** Thomas MacKay, Director, Faculty Governance

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**DATE:** November 28 for December 13, 2017

**AGENDA ITEM:** 9 (b)

**ITEM OF BUSINESS:**

Proposed Amendments to the By-Laws of the Faculty of Arts & Science Council

**JURISDICTIONAL INFORMATION:**

Arts and Science Council exercises its powers under the University of Toronto Act, 1971 as amended, with the approval of Governing Council, as appropriate. As per the Academic Board Terms of References (section 5.2.2): "Approval of and changes to divisional council by-laws rests with the councils themselves and are reported for information only to the Academic Board."

Article X1-2 of the Constitution of the Faculty of Arts & Science Council provides in part as follows: "The By-Laws of the Council may be amended with the approval of a two-thirds majority of Council members present".

**GOVERNANCE PATH:**

1. Arts & Science Council [for Approval] December 13, 2017
2. Governing Council Secretariat [for Information]

**HIGHLIGHTS:**

In a memo dated January 20, 2017 from Sheree Drummond, Secretary of Governing Council, and Sioban Nelson, Vice-Provost, Academic Programs and Vice-Provost, Faculty and Academic Life, the Faculty of Arts & Science was directed to amend its [Council's] Constitution and By-Laws to incorporate updated language concerning delegated authority to divisions/faculties regarding for-credit certificates and new teaching stream faculty appointment ranks. This directive affects the Council's By-Laws primarily in revising the authority of the Undergraduate Curriculum Committees around for-credit certificates.

Making necessary changes in this regard provides an opportunity for edits to the format of the By-Laws – using Faculty letterhead, cleaning up and making consistent conventions such as dates, bulleted lists, and making the table in the template cleaner and more readable.

Council is provided with several documents in a package to review the changes:

- Summary of Changes (By-Laws)
- Current By-Laws
- “Tracked Changes” PDF of proposed changes
- A proposal “final version” with all proposed changes enacted

**MOTION**

THAT the amendments to the By-Laws of the Faculty of Arts & Science Council, as described in the attached proposal, be approved effective immediately.