CPAD # 51-2009-10

Memorandum

Date: 9 March 2010

To: Council of Chairs, Principals, and Academic Directors

From: Robert L. Baker, Vice Dean, Research and Graduate Programs

Re: **2010 UTEA Competition in the Faculty of Arts and Science**

Please find attached the application materials for the 2010 University of Toronto Excellence Awards (UTEA) competition. As I mentioned at the CPAD meeting on 24 February 2010, the Faculty of Arts and Science has been asked to facilitate the UTEA award process for the first time this year and there are significant changes to the application process.

The UTEA program is designed to support undergraduate students while working on a **summer research project** under the direction of a faculty member. The value of awards are $5,625 for Social Sciences and Humanities (all covered by the VPR), and $4,500 for NSE ($4,500 covered by VPR, $1,125 top-up required from the department).
Using an allocation model based on CRC-eligible Tri-council performance, the VP Research has allocated the Faculty of Arts and Science **6 SSH UTEA Awards** and **5 NSE UTEA Awards.**

The competition has historically generated an applicant pool that far outstripped the number of awards available. Given the limited number of awards available and our interest in maintaining equitable distribution of the awards across the Faculty, we have introduced a limit of one UTEA application per unit. Under extraordinary circumstances, a unit may, with appropriate explanation, submit two applications. Each unit is responsible for their internal adjudication process and for following the regulations in the Program Guidelines.

In addition to student excellence and strength of the project, the faculty level adjudication process will consider the potential to:
  - enhance the undergraduate experience in research;
  - encourage research faculty to integrate undergraduate students in their research programs; and
  - support research growth in the unit

The revised application form includes a section in which units are asked to briefly describe how the proposed project will do this.

Applications are due on **April 1, 2010**. Successful applicants will be notified in early April.