



CPAD #35, 2017-18

Memorandum

Date: December 15, 2017
To: Faculty, Staff and Students, Department of History
Council of Chairs, Principals and Academic Directors
Coalition of Arts & Science Directors
From: David Cameron, Dean
Re: Chair Search for the Department of History – Committee Membership Nominations
cc: Joshua Barker, Dean, School of Graduate Studies
Amrita Daniere, Vice-Principal, Academic and Dean, UTM
William Gough, Vice-Principal, Academic and Dean, UTSC

On June 30, 2018, Professor Nicholas Terpstra will complete his term as Chair of the Department of History. Professor Terpstra has indicated that he will not seek re-appointment.

In accordance with Section 12 of the *Policy on Appointment of Academic Administrators*, I am writing to call for nominations of individuals to serve on the advisory committee that will advise me on the appointment of a Chair. The Policy mandates the potential composition of the advisory committee as follows:

- The Dean or representative (Chair);
- Three to five members of the teaching staff of the department;
- The Dean of the School of Graduate Studies or representative;
- One or two members of cognate departments;
- One or two students;
- A Vice-Dean or Associate Dean of the Faculty, where appropriate;
- A librarian, where appropriate; and
- In addition, the committee may include a member of the administrative staff.

The advisory committee will begin its deliberations this term.

In accordance with our practices on appointment of Graduate Chairs, a call for nominations for individuals to serve on the committee for the search of a tri-campus Graduate Chair will be distributed at a later time by the Dean of the School of Graduate Studies.

Nominations for the committee should be sent by **January 3, 2018** via the Arts & Science web site online form at <http://www.artsci.utoronto.ca/faculty-staff/searches/his/>

Questions regarding the chair search should be directed to Teresa Nicoletti by phone (416) 978-5413 or email teresa.nicoletti@utoronto.ca.

I look forward to receiving your nominations