

Quick Reference: Steps to Registration

Step 1 Give us your contact info, and get ours!

Make sure you activate and regularly check your UTMail account, and update your mailing address on ROSI, so we can keep you up-to-date! See page 8 for details.

Find important contact information for Arts & Science faculty, college, and department offices starting on page 8.

If you are not enrolled in a subject POST, see page 13 for instructions.

If you are already enrolled in a subject POST, check page 13 to make sure you're in the right combination. If you're not, you will be prevented from enrolling in courses on ROSI.

If you are a newly-admitted (without transfer credits), incoming exchange, or non-degree student, you're exempted from this rule, so you can skip to the next step.

If you are a newly-admitted student with transfer credits, see page 16 for instructions.

Step 2 Enrol in a subject POST

Step 3 Choose your courses

See page 37 for instructions.

Your start day is listed on page 46. You can find your course enrolment start time on ROSI. Log in and click the "view start time" button on the main menu starting on the following days:

Fourth year: check starting July 3
Third year: check starting July 3
Second year: check starting July 11
First year: check starting July 17

See page 46 for details.

Step 4 Check your course enrolment start time on ROSI

Step 5 Enrol in courses

St. George campus round of enrolment: July 9 to August 13
Your first day of enrolment is based on your year of study. Your start time will be available on ROSI (see step 4 for details). See page 47 for details.

Open round of enrolment: August 15 to September 21 for courses that begin in September (to January 18 for courses that begin in January). See page 47 for details.

For information on waiting lists, check page 49.

Payment deadline: August 29. Students whose payment has not been received or officially deferred by September 17 will be removed from their courses. See page 55 for details.

Step 6 Pay your fees