

# Quick Reference: Steps to Registration

## Step 1 Give us your contact info, and get ours!

Activate your UTORmail account, regularly check your UTORmail, and update your UTORmail account and mailing address on ROSI so we can keep you up-to-date! See page 12 for details.

Find important contact information for Arts & Science faculty, college program, and department offices starting on page 14.

If you are not enrolled in a subject POST, see page 17 for instructions.

If you are already enrolled in a subject POST, check page 17 to make sure you're in the right combination. If you're not, you will be prevented from enrolling in courses on ROSI.

If you are a newly-admitted (without transfer credits), incoming exchange, or non-degree student, you're exempted from this rule, so you can skip to the next step.

If you are a newly-admitted student with transfer credits, see page 20 for instructions.

## Step 2 Enrol in a subject POST

## Step 3 Choose your courses

See page 41 for instructions.

Your start day is listed on page 49. You can find your course enrolment start time on ROSI. Log in and click the "view start time" button on the main menu starting on the following days:

**Fourth year: check starting July 2**  
**Third year: check starting July 2**  
**Second year: check starting July 10**  
**First year: check starting July 17**

See page 49 for details.

## Step 4 Check your course enrolment start time on ROSI

## Step 5 Enrol in courses

St. George campus round of enrolment: July 7 to August 10  
Your first day of enrolment is based on your year of study. Your start time will be available on ROSI (see step 4 for details). See page 50 for details.

Open round of enrolment: August 14 to September 22 for courses that begin in September (to January 15 for courses that begin in January). See page 50 for details.

For information on waiting lists, check page 52.

Payment deadline: August 19. Students whose payment has not been received or officially deferred by August 19 will be removed from their courses. See page 58 for details.

## Step 6 Pay your fees by August 19